



## HOLMES ELEMENTARY SDMT Meeting Minutes - 2017-18

School or District	Holmes Elementary
Date	February 8, 2018 - 8-9am
Participants	2- Evans, AIS- Cryan, Support- Pieczonka, TOSA- Caruana, Library- Conrad, K-Paolucci, Cross- Admin, Praxair- Boll, 4- Klipfel
Absent	Sped- Harter, Parent Rep- Hayes, Office- Kren, ELL-Conway, 3- Goupil
Meeting Date:	2/8/18
Agenda & Decision Points	<ol style="list-style-type: none"> <li>1. Welcome &amp; Introductions, Ice Breaker: Caruana. Would you rather (kindness/Valentine's day)?</li> <li>2. Norms - Agreed on the Following Norms <ul style="list-style-type: none"> <li>Treat each other with respect.</li> <li>We will address conflict with dealing with the issue not the person.</li> <li>We will be present both physically and mentally.</li> <li>We will use our time wisely starting and ending on time.</li> <li>We will leave our titles at the door.</li> <li>We will distribute tasks equally.</li> <li>When members miss a meeting we will share the responsibility of bringing them up to date.</li> </ul> </li> <li>3. Review January minutes</li> <li>4. Curriculum Updates <ol style="list-style-type: none"> <li>a. District teams are now called Vertical teams</li> <li>b. ELA/Literacy/Writing: Caruana/Harter <ol style="list-style-type: none"> <li>i. Building Literacy Facilitator- Caruana</li> <li>ii. In the meetings reviewed their "perfect world" ideas: <ol style="list-style-type: none"> <li>1. balanced literacy approach</li> <li>2. teacher's are looking for a framework for literacy</li> </ol> </li> <li>iii. SDM thoughts: <ol style="list-style-type: none"> <li>1. Library: Author visit- equity to access of high quality resources. We are finding ways to bring in authors, but difficulty with funding</li> <li>2. CFA comments/physical document- needing improved quality</li> <li>3. Difficulty with joining modules and other subjects</li> </ol> </li> </ol> </li> <li>c. District RTI: Kull <ol style="list-style-type: none"> <li>i. meeting 2/8/18</li> <li>ii. looking at an alternative for 2018-2019 for CBM- difficulty in tracking</li> </ol> </li> </ol> </li> </ol>

- iii. Cross attended a conference for alternatives to STAR-
      - 1. AIMS-Web plus- questions do not get harder as the assessment progresses
      - 2. Looking at alternatives in the best interest of the students
  - d. Math: Report from O'Connor
    - i. Reviewing Eureka Math
    - ii. Reviewed standards K-12
    - iii. Pro/Cons of the current program
    - iv. Feedback from the team: team would prefer no more changes in curriculum
  - e. Science: Summer Conference Sponsored by Praxair-Cross
    - i. CELF (Center for Environmental Literacy Foundation)- provided a grant for Holmes to send 5 teachers to teach on how to learn about the environment, how to teach about impact, and how to use the local environment when teaching
  - f. Library: Author Visit 2018 (Conrad)
    - i. Katheryn Otoshi- "Zero", "One", & "Two"
    - ii. November 2018
    - iii. three sessions at Holmes
    - iv. Wrapping around curriculum: 1st grade- Emigration vs Immigration, 2nd grade- Sarah Plain and Tall
    - v. Internet Safety Curriculum- librarians working as district wide to create curriculum
- 5. Grade Level Feedback on Scheduling 18-19 - Cross
  - a. Conferences - Full Day
    - i. currently on the calendar as two half days plus evenings, Dec and March.
    - ii. The two full days would eliminate the comp day and add a "cleaning day" at the end of the year
    - iii. consensus: building would like to keep the currently schedule- 2 sets of half day & 2 evenings- Fall and Spring
  - b. Create Top 6 Priority List
    - i. Rtl scheduling- blocks are beneficial
    - ii. Art full time
    - iii. start specials later, allowing more time in classrooms
    - iv. Rotate first lunch
    - v. Special areas class length
    - vi. more time in between classes- transition
- 6. Discussion: Schoolwide Reading Incentives (Spring) - Lit Team

	<ul style="list-style-type: none"> <li>a. PARP (Parents as Reading Partners) idea: weekly theme, ask other schools to see what they are doing <ul style="list-style-type: none"> <li>i. Conrad- according to other librarians, there are no current programs</li> <li>ii. Reading buddy- student to student</li> <li>iii. DEAR time- younger grades coordinated with older grades. Maybe only scheduling 2 grades</li> <li>iv. Weekend reading is not always happening- often causing students to miss their goal</li> <li>v. Character carnival?</li> <li>vi. Pizza Hut- Kull to look into</li> </ul> </li> <li>b. student's should have the choice of what they would like to read (fiction/ non-fiction)</li> </ul> <p>7. Other:</p> <ul style="list-style-type: none"> <li>a. Caruana will inform 3rd grade of information</li> <li>b. provide snacks to other after school programs- late bus can create such a late home arrival</li> </ul> <p>Next Meetings:  March 8th, May - 10th, June - End of Year Celebration - TBD</p>
Next Meeting Date Agenda Items	3/8/18 1. Parent Advisory Committee/HSA Update

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.